**Declaration to Change the Gender Marker on Your Medical Records**

You can request to change the gender marker on your medical record at any time. When you do, Primary Care Support England (PCSE) will give you a new NHS number. This process is irreversible, meaning that if you change your mind or require us to make any other changes in the future, you’ll need to go through the process again.

Assigning a new NHS number is a complex process, so we have outlined what’s involved below. If you are happy to proceed after reading this information, please complete and sign the declaration at the bottom. If you have any questions or concerns, please feel free to contact our administration team at any time.

**Gender Marker Change - The Process**

Please let us know which gender marker and title you would like us to add to your new medical record.

We will raise a case with PCSE and request a new NHS number.

They will create a new NHS number, which we will then send to you. Your old number will become invalid. This process can take up to 16 weeks.

At this point we would recommend providing your new details to any other healthcare providers you are using.

Your medical records will be transferred onto the new number. For safety and legal reasons, all medical information must remain unaltered. The time taken to complete this depends on the size of your medical record.

We will keep you updated on the progress of your case where possible.

Please be aware that if you leave the practice before this process is complete, you may need to pass the request onto your new practice.

**Declaration**

I have read and understood the above information and am happy to proceed with the process of obtaining a new NHS number.

**Gender Marker Change Required:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**